

**ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**

**PERMITS AND SERVICES DIVISION**

**STATE REVOLVING FUND PROGRAMS**

**DIVISION 335 – 11**

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Montgomery, Alabama 36110**

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**ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
PERMITS AND SERVICES DIVISION**

**STATE REVOLVING FUND PROGRAMS**

**DIVISION 335-11**

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**ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
PERMITS AND SERVICES DIVISION  
STATE REVOLVING FUND PROGRAMS**

**CHAPTER 335-11-1  
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**335-11-1-.01 Definitions.** The words and terms used in this chapter shall have the following meanings unless the context clearly indicates otherwise.

(a) "Act" means Alabama Act No. 87-226.

(b) "Allowable Costs" means those costs that are eligible, reasonable, necessary, and allocable to the project; permitted by generally accepted accounting principles; and approved by the Department in the assistance agreement.

(c) "Applicant" means the public body that has submitted an application to the Department for financial assistance from the Clean Water State Revolving Fund.

(d) "Application" means the information submitted by an applicant to the Department to obtain financial assistance, including technical, environmental, and financial information necessary to determine the eligibility for financial assistance from the Clean Water State Revolving Fund.

(e) "Assistance Agreement" means a loan or grant from the Clean Water State Revolving Fund for the allowable costs of the project.

(f) "Clean Water State Revolving Fund" or "CWSRF" means the Water Pollution Control Revolving Loan Fund created by the Act.

(g) "Corpus of the Fund" means the sum total of all:

1. Appropriations to the CWSRF from the Alabama Legislature; and,
2. Capitalization grants from the EPA, net of administrative reserves and any additional subsidy requirements.

(h) "Department" means the Alabama Department of Environmental Management established by the Alabama Environmental Management Act, Code of Alabama 1975, §§ 22-22A-1 to 22-22A-13.

(i) "Drinking Water State Revolving Fund" or "DWSRF" means the drinking water fund described in Chapter 335-7-13.

(j) "EPA" means the United States Environmental Protection Agency.

(k) "Fund" means the Clean Water State Revolving Fund.

(l) "Project" means the defined services for the construction of improvements as approved by the Department in the assistance agreement.

(m) "Project Priority List" means the integrated list of projects developed annually by the Department, which includes a priority ranking of applicants eligible for Clean Water State Revolving Fund assistance pursuant to 33 USC 1381 and 33 USC 1296, and a list of activities eligible for funding under 33 USC 1329 and 33 USC 1330.

(n) "Public Body" means any county, state agency, incorporated city or town, or their instrumentality created by or pursuant to state law and having jurisdiction over the disposal of sewage, industrial wastes, or other wastes. It includes also a combination of two or more of the foregoing having such jurisdiction.

(o) "Recipient" means any public body that has received a Fund assistance agreement pursuant to this chapter.

(p) "Safe Drinking Water Act" means the federal Safe Drinking Water Act, 33 USC 300 f-j.

(q) "Wastewater" means any liquid waste, sewage, septage, or any combination thereof, or other residue discharged or collected into a sewer system or present in stormwater runoff.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.02 Eligible Applicants.** Any public body shall be eligible to apply for financial assistance for planning, design, and construction of eligible projects described in rule 335-11-1-.03.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.03 Eligible Projects.**

(1) Funds in the Clean Water State Revolving Fund shall be used for:

(a) Planning, design and construction of wastewater or stormwater collection, conveyance, and treatment facilities;

(b) The implementation of nonpoint source pollution control management programs;

(c) Water conservation and reuse projects;

(d) Water quality projects at solid waste landfills;

(e) Green stormwater projects including green roofs and wetland restoration;

(f) Upgrade or replacement of failing decentralized wastewater systems;

(g) Projects that implement a Comprehensive Conservation Management Plan at an estuary;

(h) To the extent funds are made available by the Department, refinancing or buying eligible debt obligations of municipalities and intermunicipal and interstate agencies within Alabama at or below market rates, if the debt obligations were incurred after March 7, 1985;

(i) Guaranteeing or purchasing insurance for a local obligation to improve credit market access or reduce the interest rate of the obligations;

(j) Transferring fund assets between the Clean Water State Revolving Fund and the Drinking Water State Revolving Fund as allowed by the Clean Water Act and the Safe Drinking Water Act;

(k) Providing a source of revenue or security for the payment of principal and interest on revenue or general obligations bonds issued by the state if the proceeds of the sale of the bonds will be deposited in the fund; and

(l) Any other use allowable by the United State Environmental Protection Agency that is not inconsistent with the Act.

(2) Only projects on the Department's project priority list may be considered for funding.

(3) Funds in the CWSRF shall not be used for:

(a) Routine laboratory fees and other monitoring expenses; and,

(b) Operation and maintenance expenses.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.04 Project Priority List.**

(1) The Department shall prepare annually a ranked priority listing of projects for which CWSRF funding will be made available.

(2) Projects on the priority list shall be ranked in descending order of the point rating assigned to each project. In the event two or more projects are assigned an identical point rating, such projects shall be ranked in accordance with the following criteria: The project which serves a community with the lowest median household income shall be ranked first. In the event the projects have identical median household incomes, the project with the lowest total cost will be ranked first.

(3) The priority list shall be divided into a fundable and nonfundable, or planning, portion. The list's fundable portion shall include those projects anticipated to be funded from the projected available CWSRF funds. The list's nonfundable portion shall include all projects that are eligible but sufficient funding is not available from the CWSRF at the time the priority list is prepared.

(4) The Department may remove a project from the priority list at any time provided that one or more of the following conditions is met:

(a) The project has been fully funded;

(b) The project is not ready to proceed as determined by the Department; or,

(c) The project is ineligible under the provisions of this chapter or the rules and grant conditions of the EPA.



(5) The Department may bypass a project on the fundable portion of the priority list if:

(a) The public body has not submitted a complete application as required by rule 335-11-1-.11 by the deadlines established by the Department;

(b) Bypassing the project will enable the Department to fund an emergency project where, as determined by the Department, a severe public health or water quality problem exists that requires the immediate construction of facilities to eliminate an existing potentially hazardous condition; or

(c) A bypass is necessary to fund certain types of projects as detailed in the Department's request for applications or as required by EPA capitalization grant conditions.

(6) Public bodies that wish to have projects listed on the priority list must submit a complete preapplication form with supporting documentation by December 31 of the current year or as otherwise established by the Department.

(7) The project priority list shall be subject to public notice and a public comment period.

(8) The Department may limit the amount of funding allocated to each project on the priority list in order to fund additional projects. Any limitation shall be based on either a maximum loan amount or a maximum percentage of available funds allocated to each project.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.05 Criteria for Ranking.** The Department shall determine the priority for funding eligible projects to be included on the project priority list based on the criteria established in 33 USC 1296; and,

(a) whether the project promotes compliance with the Clean Water Act;

(b) the financial capability of the applicant;

(c) improvement to water quality;

(d) energy and water efficiency; and,

(e) sustainability of the project.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.06 Funding Reserves.** The Department may reserve from the CWSRF amounts needed for administration of the fund and any other purposes allowable by the rules and grant conditions of the EPA.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.07 Maintenance of the Fund.**

(1) The Department shall maintain the corpus of the fund in perpetuity.

(2) Payments of principal, interest, and penalties on loans awarded from the CWSRF shall be made to the fund.

(3) All interest earned shall be credited to the CWSRF pursuant to the Act.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.08 Administrative Fees.**

(1) The Department may require an administrative fee of recipients:

(a) Assessed as a percentage of the outstanding principal, payable on interest payment dates; and/or

(b) An origination fee, to be paid at closing of the assistance agreement.

(2) Fees collected shall be used to defray the Department's expenses of servicing the assistance agreement and necessary operating expenses of the program.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.09 Terms of Assistance Agreements from the CWSRF.**

(1) The Department may offer loans for projects for up to 100 percent of allowable project costs with a range of options regarding the term and interest rate.

(2) The principal amount of the loan shall be repaid over a period not to exceed EPA requirements or the life of the facilities being financed, whichever is sooner. Repayment shall begin no later than one year after completion of construction, or three years from the date of loan award, whichever comes first. Thereafter, loan repayments shall be made in accordance with the loan amortization in the assistance agreement. The repayment period may be equal to less than the EPA-permitted maximum at the discretion of the Department.

(3) Capitalized interest, if applicable, shall be charged to the borrower as detailed in the assistance agreement.

(4) Loan interest shall be charged to the borrower as detailed in the assistance agreement.

(5) The applicant shall prepare an operation and maintenance manual for any new or substantially upgraded wastewater treatment plant.

(6) The applicant shall conform to all federal, state, and local laws pertaining to construction of the project and procurement of design, inspection, and construction services.

(7) The Department may assess penalties for late loan repayments as stipulated in the assistance agreement.

(8) To ensure adequate funds for major maintenance and replacement of the projects funded by this program, the applicant may be required to set aside annually to a replacement reserve fund from current revenues, after taking into account costs of operations and maintenance and debt service requirements, an amount to be determined by the Department. Funds may be withdrawn from the account if major maintenance or replacement of equipment in excess of budgeted amounts is required.

(9) The assistance agreement shall contain terms and conditions that the Department deems necessary to maintain the financial integrity of the CWSRF.

(10) Loans shall be made only to public bodies that:

(a) Are on the project priority list;

(b) In the opinion of the Department, have demonstrated the technical, financial, and managerial ability to operate and maintain the facilities over their useful life and to repay the loan;

(c) Provide security for repayment of the loan;

(d) Are not in default with any outstanding debt indentures, grant agreements, or loans;

(e) Agree to periodically adjust user fees and charges in order that a revenue stream is generated sufficient to operate and maintain the facilities and repay the loan;

(f) Agree to maintain records in accordance with governmental accounting standards and to conduct annual audits of the public body's financial records; and,

(g) Provide assurances as reasonably required by the Department and EPA.

(11) The Department may impose such other conditions as may be necessary and appropriate to implement the Clean Water Act and laws of the State.

(12) The specific terms and conditions of the CWSRF loan shall be incorporated in the assistance agreement to be executed by the applicant and the Department.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.10 Duplicate Funding.** Projects that are funded by other grant or subsidized loan programs are ineligible for CWSRF funding for the identical scope of work. CWSRF funds may be used in conjunction with other grant or subsidized loan programs to the extent that the CWSRF is not reimbursing the same expenditures as the other program. By way of example, a project costing a total of one million dollars (\$1,000,000) that receives a federal grant for five hundred fifty-thousand dollars (\$550,000) would be eligible for CWSRF assistance in the maximum amount of four hundred fifty-thousand dollars (\$450,000).

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.11 Application Procedures.**

(1) Each application for CWSRF assistance shall be submitted by the deadline established each year by the Department. The application shall include full and complete documentation and any supplementary materials that the Department requires.

(2) Submissions which do not substantially comply with this chapter shall not be processed, and shall be returned to the applicant.

(3) The following shall be submitted when applying for CWSRF assistance:

- (a) A complete application form, with supporting documents;
- (b) A resolution passed by the public body authorizing the filing of an application for assistance, specifying the individual authorized to sign the application on behalf of the applicant. If two or more public bodies are involved in the project, a resolution is required from each, indicating the lead applicant and the authorized representative;
- (c) Statement of assurances as provided by the Department;
- (d) Plans and specifications for the project;
- (e) Project cost breakdown;
- (f) Projected cash flow schedule;
- (g) Construction schedule;
- (h) For publicly-owned treatment works or projects dependant on sewer revenues for repayment, a copy of the sewer use ordinance and user charge system;
- (i) Site certificate from the applicant's legal counsel and the authorized representative as to title or mechanism to obtain title necessary for project sites and easements;
- (j) Certification that the applicant has received any required NPDES permits from the Department for operation of the project;
- (k) A statement from the applicant indicating that it has not violated any federal, state, or local law pertaining to fraud, bribery, graft, kickback, collusion, or conflicts of interest relating to or in connection with the planning, design, and construction of the project;
- (l) An environmental information document in such format as the Department may require;
- (m) For assistance provided to publicly-owned treatment works, if the sanitary sewer system is subject to excessive inflow/infiltration, assurance must be provided by the applicant that the necessary repairs will be made in a timely manner.
- (n) A statement from the applicant which indicates if it used the services of a person for planning or design of the project whose name appears on the Federal list of debarments, suspensions and voluntary exclusions;
- (o) Executed intermunicipal agreements, if required;
- (p) Draft engineering agreements for construction services which specify engineering and inspection costs;

(q) A description of how the applicant plans to repay the fund loan with supporting documentation as required by the Department; and,

(r) Any other information the Department may require to ensure the eligibility of the project and to evaluate the financial, technical, and managerial capacity of the applicant.

(4) Applicants shall obtain all necessary federal, state and local permits and approvals prior to the award of an assistance agreement. Excluded from prior acquisition are permits and approvals which are impractical to obtain prior to execution of the assistance agreement (e.g., construction permit, road opening permit, blasting permit, etc.).

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

### **335-11-1-.12 Requisition of Funds.**

(a) Loan proceeds shall be disbursed to recipients on a reimbursement basis as work progresses, but no more often than once per month unless prior approval is granted by the Department.

(b) The Department shall review each payment request to ensure that it conforms to the approved scope of work and that it complies with the conditions of the assistance agreement before approving payment.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.13 Project Changes.** The recipient shall immediately notify the Department in writing of events or proposed changes which may require a modification to the assistance agreement, including:

- (a) Changes in plans and specifications for the project;
- (b) Changes to the scope or objectives of the project;
- (c) Significant, changed conditions at the project site;
- (d) Significant changes to the construction schedule; and
- (e) Changes which may substantially change the total cost of the project.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.14 Access.**

(1) The recipient and its contractor and subcontractors shall provide to Department personnel, and any authorized representative of the Department, access to the facilities, premises and records related to the project.

(2) The recipient shall submit to the Department such documents and information as requested by the Department needed to determine compliance with the assistance agreement and this Chapter.

(3) The recipient, and all contractors which contract directly with the recipient or receive a portion of State funds, may be subject to a financial audit.

(4) Records shall be retained and available to the Department until the final fund loan repayment has been made by the recipient.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1-.15 Project Sign.** A project identification sign, at least eight feet long and four feet high, shall be displayed in a prominent location at each publicly visible project site and facility. The sign shall identify the project, CWSRF assistance, and other information as required by the Department, and shall be configured in a manner acceptable to the Department.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3

**History:** October 15, 2010.

**335-11-1-.16 Project Initiation.**

(1) The recipient shall expeditiously initiate and complete the project in accordance with the project schedule contained in the assistance agreement.

(2) The recipient shall not advertise any contract until written notice of acceptance of project plans and specifications has been issued by the Department.

(3) Once bids for building the project are received, the recipient shall not award the subagreement(s) until approval to award has been issued by the Department.

(4) If requested by the Department, the recipient and the contractor to whom the subagreement(s) has been awarded shall attend a preconstruction conference with Department personnel prior to the issuance of a notice to proceed by the recipient.

(5) The recipient shall award the subagreement(s) and issue notice(s) to proceed no later than the deadlines established by the assistance agreement.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1.17 Allowable Project Costs.** The Department shall only provide assistance from the CWSRF for costs of work that are eligible under Title VI of the Clean Water Act, and the Code of Alabama 1975, §§ 22-34.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.

**335-11-1.18 Withholding of Funds.** The Department may withhold disbursements from an assistance agreement when the Department determines that a recipient has failed to comply with any assistance agreement condition, provision of this chapter, or contract specification or requirement.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-34-1, 22-34-2, 22-34-3.

**History:** October 15, 2010.



**ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
PERMITS AND SERVICES DIVISION  
STATE REVOLVING FUND PROGRAMS**

**CHAPTER 335-11-2  
DRINKING WATER STATE REVOLVING FUND PROGRAM**

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**335-11-2-.01 Definitions.** The words and terms used in this chapter shall have the following meanings unless the context clearly indicates otherwise.

(a) "Act" means Alabama Act No. 97-415.

(b) "Allowable Costs" means those costs that are eligible, reasonable, necessary, and allocable to the project; permitted by generally accepted accounting principles; and approved by the Department in the assistance agreement.

(c) "Applicant" means the public body that has submitted an application to the Department for financial assistance from the Drinking Water State Revolving Fund.

(d) "Application" means the information submitted by an applicant to the Department to obtain financial assistance, including technical,

environmental, and financial information necessary to determine the eligibility for financial assistance from the Drinking Water State Revolving Fund.

(e) "Assistance Agreement" means a loan or grant from the Drinking Water State Revolving Fund for the allowable costs of the project.

(f) "Clean Water State Revolving Fund" or "CWSRF" means the Water Pollution Control Revolving Loan Fund described in Chapter 335-11-1.

(g) "Corpus of the Fund" means the sum total of all:

1. Appropriations to the DWSRF from the Alabama Legislature; and,
2. Capitalization grants from the EPA, net of administrative reserves and any additional subsidy requirements.

(h) "Department" means the Alabama Department of Environmental Management established by the Alabama Environmental Management Act, Code of Alabama 1975, §§ 22-22A-1 to 22-22A-13.

(i) "Drinking Water State Revolving Fund" or "DWSRF" means the drinking water revolving loan fund established by the Act.

(j) "EPA" means the United States Environmental Protection Agency.

(k) "Fund" means the Drinking Water State Revolving Fund.

(l) "Project" means the defined services for the construction of improvements as approved by the Department in the assistance agreement.

(m) "Project Priority List" means the list of projects developed annually by the Department, which includes a priority ranking of applicants eligible for Drinking Water State Revolving Fund assistance pursuant to the federal Safe Drinking Water Act Amendments of 1996, as amended or supplementary acts thereto.

(n) "Public Body" means any county, state agency, incorporated city or town, public corporation, district, cooperative, association, authority or any instrumentality thereof created by or pursuant to state law and having jurisdiction, power or authority with respect to the transmission, sale, production or delivery of drinking water, including also a combination of two or more of the foregoing.

(o) "Recipient" means any public body that has received a Fund assistance agreement pursuant to this chapter.

(p) "Safe Drinking Water Act" or "SDWA" means the federal Safe Drinking Water Act, 33 USC 300 f-j.

(q) "Water treatment facilities" are facilities needed for the transmission, production or delivery of drinking water, including but not limited

to, water storage tanks, treatment plants (flocculation, sedimentation, and filtration), pumping stations, and water pipes.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.02 Eligible Applicants.** Any public body shall be eligible to apply for financial assistance for planning, design, and construction of eligible projects described in rule 335-11-2-.03.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.03 Eligible Projects.**

(1) The Fund may provide assistance to finance the costs of infrastructure needed to achieve or maintain compliance with requirements, and/or meet public health objectives of the SDWA. Examples include projects to:

(a) rehabilitate or develop sources to replace an existing contaminated source;

(b) install or upgrade treatment facilities if, in the Department's opinion, the project is the most economical and would improve the quality of drinking water to comply with primary or secondary standards;

(c) install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system;

(d) install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe, or improve water pressure to safe levels;

(e) Implement green stormwater projects at publicly-owned facilities that are part of an eligible drinking water infrastructure project;

(f) install or retrofit water efficient devices;

(g) replace potable sources with non-potable sources (water reuse or water recycling);

(h) install renewable energy sources that are part of an eligible drinking water infrastructure project;

(i) To the extent funds are made available by the Department, refinance or buy eligible debt obligations of municipalities and intermunicipal and interstate agencies within Alabama at or below market rates, if the debt obligations were incurred after July 1, 1993;

(j) Guaranteeing or purchasing insurance for a local obligation to improve credit market access or reduce the interest rate of the obligations;

(k) Providing a source of revenue or security for the payment of principal and interest on revenue or general obligations bonds issued by the state if the proceeds of the sale of the bonds will be deposited in the fund; and,

(l) Any other use allowable by the United State Environmental Protection Agency that is not inconsistent with the Act.

(2) Land is an allowable cost only if it is integral to a project that is needed to meet or maintain compliance and further public health protection. In this instance, land that is integral to a project is only the land needed to locate eligible treatment or distribution projects. In addition, the acquisition must be from a willing seller.

(3) Only projects on the Department's project priority list may be considered for funding.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

### **335-11-2-.04 Project Priority List.**

(1) The Department shall prepare annually a ranked priority listing of projects for which DWSRF funding will be made available.

(2) Projects on the priority list shall be ranked in descending order of the point rating assigned to each project. In the event two or more projects are assigned an identical point rating, such projects shall be ranked in accordance with the following criteria: The project which serves a community with the lowest median household income shall be ranked first. In the event the projects have identical median household incomes, the project with the lowest total cost will be ranked first.

(3) The priority list shall be divided into a fundable and nonfundable, or planning, portion. The list's fundable portion shall include those projects anticipated to be funded from the projected available DWSRF funds. The list's nonfundable portion shall include all projects that are eligible but sufficient

funding is not available from the DWSRF at the time the priority list is prepared.

(4) The Department may remove a project from the priority list at any time provided that one or more of the following conditions is met:

(a) The project has been fully funded; or,

(b) The project is ineligible under the provisions of this chapter or the rules and grant conditions of the EPA.

(5) The Department may bypass a project on the fundable portion of the priority list if:

(a) The public body has not submitted a complete application as required by rule 335-11-2-.11 by the deadlines established by the Department;

(b) Bypassing the project will enable the Department to fund an emergency project where, as determined by the Department, a severe public health or water quality problem exists that requires the immediate construction of facilities to eliminate an existing potentially hazardous condition; or

(c) A bypass is necessary to fund certain types of projects as detailed in the Department's project solicitation or as required by EPA capitalization grant conditions; or

(d) The project is not ready to proceed.

(6) Public bodies that wish to have projects listed on the priority list must submit a complete preapplication form with supporting documentation by December 31 of the current year or as otherwise established by the Department.

(7) The project priority list shall be subject to public notice and a public comment period.

(8) The Department may limit the amount of funding allocated to each project on the priority list in order to fund additional projects. Any limitation shall be based on either a maximum loan amount or a maximum percentage of available funds allocated to each project.

(9) Funds may be transferred between the Drinking Water State Revolving Fund and the Clean Water State Revolving Fund as allowed by the Safe Drinking Water Act and the Clean Water Act.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.05 Criteria for Ranking.** The Department shall determine the priority for funding eligible projects to be included on the project priority list based on the criteria established in 40 CFR Parts 9 and 35; and,

- (a) whether the project addresses the most serious risks to human health;
- (b) whether the project addresses compliance with the SDWA;
- (c) the financial capability of the applicant/affordability of the project;
- (d) energy and water efficiency; and,
- (e) sustainability of the project.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.06 Funding Reserves.** The Department may reserve from the DWSRF amounts needed for administration of the fund and any other purposes allowable by the rules and grant conditions of the EPA.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.07 Maintenance of the Fund.**

(1) The Department shall maintain the corpus of the fund in perpetuity.

(2) Payments of principal, interest, and penalties on loans awarded from the DWSRF shall be made to the fund.

(3) All interest earned shall be credited to the DWSRF pursuant to the Act.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.08 Administrative Fees.**

- (1) The Department may require an administrative fee of recipients:

(a) Assessed as a percentage of the outstanding principal, payable on interest payment dates; and/or

(b) An origination fee, to be paid at closing of the assistance agreement.

(2) Fees collected shall be used to defray the Department's expenses of servicing the assistance agreement and necessary operating expenses of the program.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.09 Terms of Assistance Agreements from the DWSRF.**

(1) The Department may offer loans for projects for up to 100 percent of allowable project costs with a range of options regarding the term and interest rate.

(2) The principal amount of the loan shall be repaid over a period not to exceed EPA requirements or the life of the facilities being financed, whichever is sooner. Repayment shall begin no later than one year after completion of construction, or three years from the date of loan award, whichever comes first. Thereafter, loan repayments shall be made in accordance with the loan amortization in the assistance agreement. The repayment period may be equal to less than the EPA-permitted maximum at the discretion of the Department.

(3) Capitalized interest, if applicable, shall be charged to the borrower as detailed in the assistance agreement.

(4) Loan interest shall be charged to the borrower as detailed in the assistance agreement.

(5) The applicant shall prepare an operation and maintenance manual for any new or substantially upgraded water treatment plant.

(6) The applicant shall conform to all federal, state, and local laws pertaining to construction of the project and procurement of design, inspection, and construction services.

(7) The Department may assess penalties for late loan repayments as stipulated in the assistance agreement.

(8) To ensure adequate funds for major maintenance and replacement of the projects funded by this program, the applicant may be required to set aside annually to a replacement reserve fund from current revenues, after taking into account costs of operations and maintenance and debt service requirements, an amount to be determined by the Department. Funds may be

withdrawn from the account if major maintenance or replacement of equipment in excess of budgeted amounts is required.

(9) The assistance agreement shall contain terms and conditions that the Department deems necessary to maintain the financial integrity of the DWSRF.

(10) Loans shall be made only to public bodies that:

(a) Are on the project priority list;

(b) In the opinion of the Department, have demonstrated the technical, financial, and managerial ability to operate and maintain the facilities over their useful life and to repay the loan;

(c) Provide security for repayment of the loan;

(d) Are not in default with any outstanding debt indentures, grant agreements, or loans;

(e) Agree to periodically adjust user fees and charges in order that a revenue stream is generated sufficient to operate and maintain the facilities and repay the loan;

(f) Agree to maintain records in accordance with governmental accounting standards and to conduct annual audits of the public body's financial records; and,

(g) Provide assurances as reasonably required by the Department and EPA.

(11) The Department may impose such other conditions as may be necessary and appropriate to implement the Safe Drinking Water Act and laws of the State.

(12) The specific terms and conditions of the DWSRF loan shall be incorporated in the assistance agreement to be executed by the applicant and the Department.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.10 Duplicate Funding.** Projects that are funded by other grant or subsidized loan programs are ineligible for DWSRF funding for the identical scope of work. DWSRF funds may be used in conjunction with other grant or subsidized loan programs to the extent that the DWSRF is not reimbursing the same expenditures as the other program. By way of example, a project costing a total of one million dollars (\$1,000,000) that receives a federal grant for five



hundred fifty-thousand dollars (\$550,000) would be eligible for DWSRF assistance in the maximum amount of four hundred fifty-thousand dollars (\$450,000).

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

### **335-11-2-.11 Application Procedures.**

(1) Each application for DWSRF assistance shall be submitted by the deadline established each year by the Department. The application shall include full and complete documentation and any supplementary materials that the Department requires.

(2) Submissions which do not substantially comply with this chapter shall not be processed, and shall be returned to the applicant.

(3) The following shall be submitted when applying for DWSRF assistance:

(a) A complete application form, with supporting documents;

(b) A resolution passed by the public body authorizing the filing of an application for assistance, specifying the individual authorized to sign the application on behalf of the applicant. If two or more public bodies are involved in the project, a resolution is required from each, indicating the lead applicant and the authorized representative;

(c) Statement of assurances as provided by the Department;

(d) Plans and specifications for the project;

(e) Project cost breakdown;

(f) Projected cash flow schedule;

(g) Construction schedule;

(h) Site certificate from the applicant's legal counsel and the authorized representative as to title or mechanism to obtain title necessary for project sites and easements;

(i) Certification that the applicant has received any required permits from the Department for operation of the project;

(j) A statement from the applicant indicating that it has not violated any federal, state, or local law pertaining to fraud, bribery, graft, kickback,

collusion, or conflicts of interest relating to or in connection with the planning, design, and construction of the project;

(k) An environmental information document in such format as the Department may require;

(l) A statement from the applicant which indicates if it used the services of a person for planning or design of the project whose name appears on the Federal list of debarments, suspensions and voluntary exclusions;

(m) Executed intermunicipal agreements, if required;

(n) Draft engineering agreements for construction services which specify engineering and inspection costs;

(o) A description of how the applicant plans to repay the fund loan with supporting documentation as required by the Department; and,

(p) Any other information the Department may require to ensure the eligibility of the project and to evaluate the financial, technical, and managerial capacity of the applicant.

(4) Applicants shall obtain all necessary federal, state and local permits and approvals prior to the award of an assistance agreement. Excluded from prior acquisition are permits and approvals which are impractical to obtain prior to execution of the assistance agreement (e.g., construction permit, road opening permit, blasting permit, etc.).

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

### **335-11-2-.12 Requisition of Funds.**

(a) Loan proceeds shall be disbursed to recipients on a reimbursement basis as work progresses, but no more often than once per month unless prior approval is granted by the Department.

(b) The Department shall review each payment request to ensure that it conforms to the approved scope of work and that it complies with the conditions of the assistance agreement before approving payment.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.13 Project Changes.** The recipient shall immediately notify the Department in writing of events or proposed changes which may require a modification to the assistance agreement, including:

- (a) Changes in plans and specifications for the project;
- (b) Changes to the scope or objectives of the project;
- (c) Significant, changed conditions at the project site;
- (d) Significant changes to the construction schedule; and
- (e) Changes which may substantially change the total cost of the project.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.14 Access.**

(1) The recipient and its contractor and subcontractors shall provide to Department personnel, and any authorized representative of the Department, access to the facilities, premises and records related to the project.

(2) The recipient shall submit to the Department such documents and information as requested by the Department needed to determine compliance with the assistance agreement and this Chapter.

(3) The recipient, and all contractors which contract directly with the recipient or receive a portion of State funds, may be subject to a financial audit.

(4) Records shall be retained and available to the Department until the final fund loan repayment has been made by the recipient.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.15 Project Sign.** A project identification sign, at least eight feet long and four feet high, shall be displayed in a prominent location at each publicly visible project site and facility. The sign shall identify the project, DWSRF assistance, and other information as required by the Department, and shall be configured in a manner acceptable to the Department.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12

**History:** November 27, 2012.

**335-11-2-.16 Project Initiation.**

(1) The recipient shall expeditiously initiate and complete the project in accordance with the project schedule contained in the assistance agreement.

(2) The recipient shall not advertise any contract until written notice of acceptance of project plans and specifications has been issued by the Department.

(3) Once bids for building the project are received, the recipient shall not award the subagreement(s) until approval to award has been issued by the Department.

(4) If requested by the Department, the recipient and the contractor to whom the subagreement(s) has been awarded shall attend a preconstruction conference with Department personnel prior to the issuance of a notice to proceed by the recipient.

(5) The recipient shall award the subagreement(s) and issue notice(s) to proceed no later than the deadlines established by the assistance agreement.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.17 Allowable Project Costs.** The Department shall only provide assistance from the DWSRF for costs of work that are eligible under the Safe Drinking Water Act and EPA capitalization grants.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.18 Withholding of Funds.** The Department may withhold disbursements from an assistance agreement when the Department determines that a recipient has failed to comply with any assistance agreement condition, provision of this chapter, or contract specification or requirement.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12. **History:** November 27, 2012.

**335-11-2-.19 Project Activities Not Eligible for Funding.**

(1) The Fund cannot provide funding assistance for the following projects and activities:

- (a) Dams, or rehabilitation of dams;
- (b) Water rights, except if the water rights are owned by a system that is being purchased through consolidation as part of a capacity development strategy;
- (c) Reservoirs, except for finished water reservoirs and those reservoirs that are part of the treatment process and are located on the property where the treatment facility is located;
- (d) Laboratory fees for routine monitoring;
- (e) Operation and maintenance expenses;
- (f) Projects needed mainly for fire protection;
- (g) Projects for water systems that lack adequate technical, managerial and financial capability, unless assistance will ensure compliance;
- (h) Projects for water systems in significant noncompliance, unless assistance will ensure compliance;
- (i) Projects with adverse environmental impact or strong public objection; or
- (k) Operator training, except for initial start-up training by a vendor and/or design engineer for equipment installed by a DWSRF-funded project.

(2) The Fund may not provide any type of assistance to a system that has a history of non-compliance or lacks the technical, managerial or financial capability to maintain SDWA compliance, unless the owner or operator of the system agrees to undertake feasible and appropriate changes in operation or if the use of the financial assistance from the Fund will ensure compliance. These changes include consolidation or management changes that will ensure that the system has the technical, managerial, and financial capability. Costs associated with consolidation, such as legal fees and water buy-in fees, are eligible for funding.

(3) The Fund cannot provide assistance to any water system that is in significant noncompliance with any state drinking water regulation in accordance with ADEM Administrative Code, Division 7 or variance, unless ADEM conducts a review and determines that the project will enable the system

to return to compliance and the system will maintain an adequate level of technical, managerial and financial capability to maintain compliance.

(4) The Fund cannot provide assistance to finance the expansion of any drinking water system solely in anticipation of future population growth. However, assistance may be provided to address population growth expected to occur over the useful life of the facility to be funded. If the primary purpose is to supply or attract growth, the project is not eligible to receive assistance. If the primary purpose is to solve a compliance or public health problem, the entire project, including the portion necessary to accommodate a reasonable amount of growth over its useful life, may be eligible.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.

**335-11-2-.20 Funding Decisions.** The Department may deny a DWSRF application if, in the opinion of the Department, it cannot be clearly established that the applicant has the technical, financial, and managerial ability to repay the loan and operate its system in a sustainable fashion. The Department may also deny a DWSRF application in order to preserve the sustainability of the DWSRF program.

**Author:** Aubrey H. White III.

**Statutory Authority:** Code of Alabama 1975, §§ 22-23B-1, 22-23B-2, 22-23B-3, 22-23B-12.

**History:** November 27, 2012.